

**YORK/ADAMS MH-IDD
JOINT BOARD OF COUNTY COMMISSIONERS
JOINDER GOVERNING BOARD MEETING**

THURSDAY, APRIL 9, 2020

MEETING MINUTES

The Joint Board of County Commissioners met via conference call on Thursday, April 9, 2020. The meeting was called to order at 10:28 a.m.

ADAMS COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Randy Phiel
Commissioner James Martin
Commissioner Marty Karsteter Qually

YORK COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Doug Hoke
Commissioner Ron Smith

YORK COUNTY COMMISSIONER ABSENT:

Commissioner Julie Weaver

COUNTY STAFF ATTENDING:

Ms. Sharon L. Harlacher, MH-IDD Administrator
Ms. Susan Noya, Chief Fiscal Officer
Ms. Gillian P. Foster, Administrative Assistant

Ms. Michelle Hovis, York County Human Services, Director
Ms. Audrey Gladfelter, YADAC, Director

Mr. Sean A. Mott, Esquire, Adams Co. Assistant Solicitor

The Meeting was chaired by Commissioner Hoke. He announced that 277 employees in York County are being furloughed effective April 11, 2020. It was a touch decision. A core group of employees will be in place each day to continue services. As this pandemic will result in major deficiencies in the budget, cost saving efforts are being considered, this being the first.

UPDATES:

Program Updates – Ms. Sharon Harlacher

- **Business Operations during the Coronavirus**

The County Program is doing everything we can to possibly support the provider network to keep them whole. Susan Noya has been working diligently with BFO to obtain waivers to change our funding patterns for the different providers. We are currently in good shape as far as being able to keep the providers whole and operating. All three (3) of the funding sources: ODP, OMHSA and OCDEL have all given various levels of approvals for serving consumers tele or working remotely and looking at different business practices to keep all services going. We were impacted by the upcoming county furloughs reported by Commissioner Hoke and twenty-four (24) from the County Program will be included in the total. Most of the individuals were clerical, management or fiscal staff; very few were actually case management staff as they are the ones in the trenches, facilitating and making sure that our consumers are safe and well-adjusted during this time. There is a small group of staff (about 5 or 6) on a daily basis covering the York Office to help and support the remote workers. The Hanover and Gettysburg Satellite Offices are completely closed.

- **Keystone Human Services Updates**

At the last meeting, a vote was taken on the operation plan moving forward with Keystone's four homes. Three of the homes were approved to stay functional and to close or not to open the Gettysburg home. This plan was presented to Keystone and was accepted though they are very unhappy about the Gettysburg home. They feel that they have lost approximately \$1.5 million to that project but as of now their board voted to continue on with the three homes. Nothing legally have been determined with the Gettysburg home. The van will be returned as well as the furniture. The monies invested in that home by the County Program were very slight. In the meantime, Keystone is meeting the needs of the consumers in the three homes, making sure that the staffing patterns are being maintained by other members of the staff coming from different programs. Commissioner Martin questioned what will happen to the three residents that were supposed to be taken from Wernersville State Hospital (WeSH) to fill this home. He was informed that three residents were pulled from WeSH and placed within the community. Two went to one of Keystone's other home and the third was placed in the community thus fulfilling the County Program's obligation to OMHSAS.

- **Elder Healthcare Solutions Updates**

The County Program continues to ensure that the individuals affected in both the Adams and York County communities are placed with new individuals who can either be their guardians or representative payees. For the most part, this has slowed down dramatically. The monies dedicated by the York County Commissioners to help facilitate individuals with either rent payments or medications have lasted with only approximately \$60,000 being spent to date. The Commissioners were again thanked for their support.

UPDATES: Continued

- **Contract Agreements and Amendments for 2018-2019/2019-2020**

A listing of basic contract agreements and amendments were provided in the handouts. This is one of the motions listed for approval later on the agenda.

Fiscal Updates – Ms. Susan Noya

The Statement of Revenue/Expenditures and Budget Condition for the Mental Health, Intellectual Disabilities and Early Intervention Programs for the seven (7) months ended January 31, 2020, were reviewed as follows:

Program	Expenditures Year-To-Date	FY 19-20 Budget	Grant Fund Expended (%)
Mental Health	\$9,626,189.99	\$16,703,018.00	57.63%
Intellectual Disability	\$2,213,322.25	\$4,231,903.00	54.66%
Early Intervention	\$3,464,957.00	\$4,982,373.00	69.54%

For the Mental Health Program, the fourth quarter allotment will be arriving on April 13, 2020. No cash flow issues are anticipated thru June 30th.

Notification has also been received for the Intellectual Disabilities Program that the fourth quarter allotment will be received the following week. Again, there will be no cash flow issues. Fourth quarter allotments for the Block Grant Funds that contribute to both ID and MH are now scheduled for April 17th.

For Early Intervention, trending out the actual entitlement expenditures, the County Program is expecting an overall shortfall of \$994,940.00 of which 90% would be an OCDEL entitlement responsibility. OCDEL has been alerted of this shortfall. An email from Carl Beck, Director, OCDEL, was provided indicated his receipt of the notice. They understand that additional monies will be needed to make us whole thru June 30th.

The Income and Expenditure Revision #2 was discussed. This is the final submission for FY 18-19 reflecting several changes requested by DHS. Historically the original report would have been submitted back in September of 2019. It typically takes DHS 3-4 months to go through their review and certification process. In the meantime, there have been changes in the allocation which needed to be reflected in this report. They have not accepted the final report which was submitted on February 25, 2020. This reflects a final allocation for the MH non-block grant of \$16,444,973 which includes a final increase to an allocation for one of our past through projects of Hurricane Surge 2017. The second change is the request for additional narrative to delineate the three components of our projects for assistance in transition to homeless more commonly known as PATH funds. The third change was behavioral health special initiative allocation change from \$41,769 to \$48,270 in the D&A non-block grant

UPDATES: Continued

allocation. Overall, the total expenditures reported in the original submission remained unchanged. Approval is being requested for this final submission.

AGREEMENTS & CONTRACTS/MOTIONS:

• **Motion to approve the Consent Agenda Items A through C as listed below:**

The motion was made by Commissioner Phiel and second by Commissioner Karsteter Qually to approve items A – C.

- A. Motion to approve the meeting minutes for the Joinder Governing Board meeting for February 13, 2020.
- B. Motion to approve the signature page for the fifty-three (53) 2018-2019/2019-2020 Contract Amendments as outlined in the memo dated March 20, 2020.
- C. Motion to approve FY18/19 Annual Income and Expenditure Report, Revision #2 as submitted to and accepted by the Department of Human Services (DHS) on February 25, 2020.

This final submission reflects the following specific changes as requested by DHS, Bureau of Financial Operations:

1. Mental Health – Pass Thru Allocation for Hurricane SERG-2017 increase by OMHSAS from \$478,500 to \$591,090; reflecting the final MH non-block grant allocation totaling \$16,444,693.
2. Mental Health – Projects for Assistance in Transition to Homelessness (PATH) Hybrid Tab; additional narrative added to delineate the three (3) components of the total allocation of \$275,660.
3. Drug & Alcohol – Behavioral Health Special Initiative (BHSI) allocation change from \$41,769 to \$48,270; reflecting the final D&A non-block grant allocation totaling \$631,620.

Commissioner Hoke solicited questions and public comments but there were none.


ADJOURNMENT:

The MH-IDD segment of the meeting ended at 10:50 a.m.

The motion was made by Commissioner Martin and second by Commissioner Smith to adjourn the meeting at large at 10:50 a.m.

NEXT MEETING DATE: Thursday, June 11, 2020, at 9:30 a.m.

SUBMITTED BY:

A handwritten signature in blue ink, appearing to read "Gillian P. Foster", is written over a solid black horizontal line.

GILLIAN P. FOSTER
Administrative Assistant