

**YORK/ADAMS MH-IDD
JOINT BOARD OF COUNTY COMMISSIONERS
JOINDER GOVERNING BOARD MEETING**

THURSDAY, OCTOBER 8, 2020

MEETING MINUTES

The Joint Board of County Commissioners met via conference call on Thursday, October 8, 2020. The meeting was called to order at 9:32 a.m.

ADAMS COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Randy Phiel
Commissioner James Martin
Commissioner Marty Karsteter Qually

YORK COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Doug Hoke
Commissioner Ron Smith

YORK COUNTY COMMISSIONER(S) ABSENT:

Commissioner Julie Wheeler
(Proxy vote was given in writing to Commissioner Hoke)

COUNTY STAFF ATTENDING:

Ms. Sharon L. Harlacher, MH-IDD Administrator
Ms. Susan Noya, Chief Fiscal Officer
Ms. Gillian P. Foster, Administrative Assistant

Ms. Michelle Hovis, Director, York Co. HSD
Ms. Taryn Maguire, Director, HCMU
Ms. Audrey Gladfelter, Administrator, YADAC
Mr. Vince Reed, Fiscal Officer, YADAC
Ms. Kim Sellers, Admin. Asst., HSD
Ms. Melissa Bair, Admin. Asst., YADAC

Ms. Miche'lle Pokrifka, York County Solicitor
Mr. Steve Nevada, County Manager, Adams County
Mr. Sean A. Mott, Esquire, Adams Co. Assistant Solicitor
Mr. John Phillips, Adams Co. Controller

The Meeting was chaired by Commissioner Hoke.

PROGRAM UPDATES – Ms. Sharon Harlacher

- **Proposed FY 20/21 Contingency Service Plan**

A five-month budget was received from the Governor which was flat funded with an anticipated budget expected for the following seven months. There has been a lot of rumors and discussion but nothing concrete as to what the next seven months will look like. Some things have ranged from a 15-28% cut and continued flat funding for months until the financial situation can be determined by the state. The current concern is that there is no idea what will be hitting us for the next seven months. As reported in the past, the County Program planned for a 10% cut across the board for the entire 12 months and we are on a path to determining a strategy if and when further cuts are declared. Any further cuts will impact consumers that access the mental health and intellectual disability communities. We are strategizing to lessen the impact as much as possible. Meetings have been held internally and will be scheduled with some MH providers to include their input.

ID System:

The majority of the funding comes through the state, ODP. The County Program has very little dollars coming in for implementation. There are 5 consumers now that are considered base funding. We are in the process of hopefully waiverizing 2 of these consumers, which would shift their costs over to the Medical Assistance dollars, greatly impacting our budget. Unfortunately, a third consumer is on hospice and probably will not make it. These are three potential movements out of the base funding which would free up approximately \$193,000. The other 2 individuals cannot be waiverized as they make too much money each month.

Over a year ago, ODP pushed for getting individuals out of their day treatment programs where they would go for a full day in an exclusive center. They are really trying to push community participation. This started happening and they were slowly incrementing, by percentages, how much time the individual had to be in the community. Because of the coronavirus, that has had a positive impact on the County Program as individuals are not able to get back out into the community. This has had a negative effect on the consumers in the group homes full time as they have not been able to get out. There has been quite a lag in those providers starting back up.

A respite house, the only respite house in the ID System, was closed as staff needed to be moved to group homes to ensure that there is enough staffing. It is not anticipated that it will open up soon. If it is, in the near future, it will be at a reduced number of beds. This will also be a cost saving to the County Program.

PROGRAM UPDATES: Continued

MH System:

Previously, it was reported that outpatient services were made fee-for-service rather than program funded which provided a significant realization in funds. This was done pre-COVID which definitely had a positive impact. Emergency transports (individuals in crisis that go into an inpatient setting voluntarily) will no longer be covered by the agency. Though an end date was not provided, a fantastic job is being done between Crisis and the consumers without having to utilize an ambulance transport. Critical patients will still be transferred securely.

For case management services, productivity expectations have been increased. Approximately 95% of staff have responded well to this increase which is set at 75. Productivity does not always equate to billing but billing has increased and revenue generation coming into the case management unit has been much more positive. In addition, we are looking internally on the case management structure. Some of our current positions were outsourced at Wernersville State Hospital, the York County Prison and at the Bell Shelter. We will be looking to determine if these positions will be cost effective to bring internally or leave as is. With the coronavirus, we have not been able to be out and about and have saved on mileage as well. A thorough plan was also completed when the furloughs were implemented earlier in the year and positions were eliminated or held. This is being assessed frequently to ensure that positions are available in order to conduct our jobs.

Commissioner Smith commented that after all the crackdown on the coronavirus, there might be a serious spike across the board and questioned whether or not there was a plan in place for it financially. In response, this was not included in the plan but will be added to the contingency of how to ramp back up when needed.

The other reduction prior to COVID, was the SAP Program. Approximately \$500,000 was provided to TrueNorth to provide support to all the school districts. This was brought back internally, at the beginning of the school year, as an option for the schools if they would like to go with case management, utilizing existing staff. If the schools choose not to utilize the County Program, they can contract privately. SAP is a mandate of the school system and not the Counties. A significant saving has already been realized.

Our long term strategy is looking at the housing system and understanding that there is a significant amount of residents across the counties. We will be working with other counties to determine how they are implementing and what we can do differently. Some

PROGRAM UPDATES: Continued

of the residential programs are very expensive as they house 8 individuals. They have poor outcomes as far as the recidivism back into prison so we want to pay close attention to this. We want to look long term to see if there is a better way to do residential programming that provide more independence for the residents but give them more structure to be successful. We will continue to revise and get caught up for the future.

We have also been looking at ways to continue to meet the needs of consumers that do not have MA.

The total potential saving as a result of the changes is \$1.2 million.

FISCAL UPDATES – Ms. Susan Noya

- **Fiscal Report**

The Statement of Expenditures for the Mental Health, Intellectual Disabilities and Early Intervention Programs for the twelve (12) months ended June 30, 2020, SFY 2019-2020 Closing Report (At-A-Glance) were reviewed as follows:

Program	Gross Expenditures	Expenditure Dollars	Expenditure Percentage	DHS; OCDEL State/ Federal	Local Match
Mental Health	\$24,596,856.00	\$16,737,350.00	100.00%	\$16,311,719.00	\$425,631.00
Intellectual Disability	\$6,186,918.00	\$3,798,413.00	100.00%	\$3,524,678.00	\$273,735.00
Early Intervention	\$6,451,335.00	\$5,282,893.00	100.00%	\$4,758,394.00	\$524,499.00

These same numbers are reflected in the Annual Income & Expenditure Report as submitted to the Department of Human Services on September 30, 2020. For Early Intervention, Ms. Noya was pleased to report that where we landed is less than the final allocation received from OCDEL. Appreciation was extended to the Joint Board of Commissioners for their support of the safety net back-up funding (should we not receive enough funding from OCDEL) but these funds were received. Some carry-over will still be reported with the final report.

The Statement of Comparative Grant Fund Expenditures (SFY 12-month closing basis) was also provided and various areas were highlighted.

FISCAL UPDATES: Continued

- **FY 19/20 Annual I&E Expenditure Report**
Copies of the extensive consolidated report of Mental Health, Intellectual Disabilities and Drug and Alcohol services were provided. The report broke down all the revenue and expense by funding streams to include both the Non-Block Grant Summary Report as well as the York County Block Grant participation in each Program. This was due and submitted to DHS on September 30, 2020.

AGREEMENTS & CONTRACTS/MOTIONS

- **Motion to approve the Consent Agenda Items A through C as listed below:**

The motion was made by Commissioner Karsteter Qually and second by Commissioner Phiel to approve items A through C.

- A. Motion to approve the Minutes of the August 13, 2020, Meeting.
- B. Motion to approve the signature page for the 2020-2021 EI Service Contract Agreement as outlined in the memo dated September 25, 2020.
- C. Motion to approve the FY 19/20 Annual Income and Expenditure Report for the MH/ID Program, as submitted to the Department of Human Services, Bureau of Financial Operations on September 30, 2020.

Comments were solicited by there were none.

Commissioner Hoke recognized Ms. Michelle Hovis, as this is her last meeting, in being a major contributor in these meetings and assisting the Commissioners through the difficult times, not just this year but throughout her time with the County.

Ms. Hovis stated that she's hoping that we all get through this year because certainly, it has the potential to be more challenging than any year she has been through. She has enjoyed working with all three Programs though MH-IDD is the Program in which she started and grew up in and remains close to her heart.

Thanks and appreciation as well as well wishes were extended to Ms. Hovis as she will retire on October 30, 2020.

ADJOURNMENT:

The MH-IDD portion of the Meeting adjourned at 10:12 a.m.

NEXT MEETING DATE: Thursday, December 10, 2020, at 9:30 a.m.

SUBMITTED BY:



GILLIAN P. FOSTER
Administrative Assistant